

Yeshiva University

Graduate Level Course Job Related Designation Form

If you wish to declare that your proposed graduate level course is job-related and should be exempt from taxation on that basis, please have this form completed by both you and your supervisor. **Please complete one (1) form per course.** Return this form along with your tuition remission application to the Office of University Benefits. If the form is not received by the Add/Drop Deadline of the current semester, you will be taxed accordingly.

If your course is NOT found to be job-related based on your superintending duties, the course is considered taxable compensation subject to withholding taxes. Submitting this form does NOT guarantee tax exemption.

Employee Information (please print)

Name _____

Position _____

Department _____

Phone # _____

Date of Hire _____